

MANHEIM AREA WATER & SEWER AUTHORITY
Resolution 7-2015: Fee Schedule

NOW THEREFORE BE IT RESOLVED that the Manheim Area Water & Sewer Authority hereby establish the following fees for services rendered:

1. MONTHLY CHARGES

1.1 WATER

Service Line Size ¹	Fixed Base Fees
5/8" (1 EDU included with line size)	\$11.60
3/4" (1 EDU included with line size)	\$11.60
1" (1 EDU included with line size)	\$16.40
1 1/2" (1 EDU included with line size)	\$20.80
2" (2 EDUs included with line size)	\$33.60
3" (10 EDUs included with line size)	\$126.80
4" (13 EDUs included with line size)	\$160.40
6" (20 EDUs included with line size)	\$241.60
Additional Unit Fee ²	\$11.60
Transmitter Service Fee ³	\$3.00
Rapho Township Residents ⁴	\$13.82 per EDU
WATER USAGE FEE	
Per Gallon	\$0.00535

Footnotes

¹ Based on installed meter size.

² Per Unit or EDU

³ Per transmitter (anticipated end date 11/2016)

⁴ Reimbursement to Rapho Township for financing water extension (anticipated end date 8/2023)
LATE PAYMENTS ARE SUBJECT TO A LATE FEE OF THE GREATER OF \$10.00, OR 1%
PER BILLING PERIOD IF NOT PAID IN FULL AT THE END OF THE PAYMENT PERIOD

1.2 SEWER

Gallons	Fixed Base Fees
2,000	\$49.67 per EDU
Rapho Township Residents ¹	\$24.33 per EDU
Sewage Treatment Fee	
Per Gallon	\$0.01362

Footnotes

¹ Reimbursement to Rapho Township for financing sewer extension (anticipated end date 8/2023)
LATE PAYMENTS ARE SUBJECT TO A LATE FEE OF THE GREATER OF \$10.00, OR 1%
PER BILLING PERIOD IF NOT PAID IN FULL AT THE END OF THE PAYMENT PERIOD

1.3 FIRE PROTECTION SYSTEMS

	Fixed Base Fees
Fire Hydrants	\$8.00 each
Sprinkler Heads	\$0.17 each
Hose Reels	\$21.33 each

1.4 MONTHLY BILLING SCHEDULE

- * Bills issued monthly
- * Shut off notices will be mailed and/or posted at the discretion of the Authority at a cost of \$20 per mailing or hanger, per unit.
- * Lien notices shall be issued at the discretion of the Authority.
- * All fees assessed in the collection process shall be billed to the account including; postage, administrative fees, attorney fees, lien fees, etc. (Sections 4 & 6)
- * Budget plans authorized at the discretion of the Authority with a \$15.00 setup fee. Approved budget plans shall be subject to adjustment with written notification on an as needed basis.

SAMPLE BILLING SCHEDULE¹

Billing Period	1/20/13-2/20/13	Grace Period Ends	03/20/13
Bill Issue	3/1/13	Penalties at 12PM	3/20/13
Bill Due	Upon Receipt	Water Shutoff ²	5/20/13

¹Timing adjusted as needed by staff to accommodate for weekends, holidays, etc., or to enforce collection on delinquent accounts; ²No service reinstatements after 3PM

2. WATER & SEWER TAPPING FEES

Tapping Fee/EDU

New Water Connection	\$2,450.00	Capacity	\$1,961.00
		Distribution	\$489.00
		EDU =	171.6 gallons/day
New Sewer Connection	\$5,667.00	Capacity	\$4,995.00
		Distribution	\$671.50
		EDU =	238 gallons/day

System capacity in EDUs is based upon the total treatment plant capacity of 2.3 MGD. Manheim's share of the total capacity is 2.2 MGD, per the 10/10/89 agreement with Rapho Township. All residential units will be calculated as 1 EDU. The Applicant's engineer must submit calculations to the Authority engineer for review and approval, showing the anticipated usage for commercial and business uses.

3. WATER & SEWER PERMIT & INSPECTION FEES

3.1 WATER PERMIT

Connection Fee – new home or new service connection	Actual cost of making the connection including reimbursement to borough and/or authority for labor, materials and supplies
Cost of meter	Per attached meter schedule
Temporary construction	Add \$25.00 water use
New service line inspection fee	\$181.50
Fee for splitting existing single service line to multiple line to service existing multiple uses on the same property	\$65/inspection base fee plus \$33/added curb stop
Penn Township Reimbursement	\$89.05 per Resolution 4-2011

3.2 SEWER PERMIT

Connection Fee – new home or new service connection	Actual cost of making the connection including reimbursement to borough and/or authority for labor, materials and supplies
New service line inspection fee	\$181.50
Fee for replacement of existing lateral or apparatus thereto	\$65.00/inspection
Permit application fee	\$450.00

4. Miscellaneous

Administrative Fees	\$118.16 per hour
Advertisement 365px x 90px in statement/newsletter	\$75.00 per run
Annual Escrow Maintenance Fees	\$50.00
Camera Truck and 1 Operator	\$200.00 per hour
Check Redeposit Fee (Per Occurance ¹)	\$15.00
Duplicate Billing Per Occurrence	\$2.00
Emergency Water Shut Off After Hours	\$0.00
Encoder Meter Change	\$33.00
Extra Strength Waste Surcharge	As calculated by the Authority
Facilities Manager	\$60.83 per hour
Flagger(s)	Actual cost plus 15% administration fee
Frozen/Broken Meters	Actual cost of meter plus 15% plus \$55
Hauled Waste Annual Registration Fee	\$50.00
Hauled Waste Receiving	As calculated by the Authority (see attached)
Hauled Waste Truck Permit Fee	\$15.00
Highway Occupancy Permit Application	\$500 for MAWSA staff or Engineer costs +15%
Laboratory Analysis	Actual cost plus 15% administration fee
Management Fees	\$92.42 per hour
Manufacturers Meter Test Deposit	\$150.00

4. Miscellaneous (continued)

Meter Installation or Removal	\$55.00 each
New Meter	Actual cost of meter plus 15%
Non-Sufficient Funds Fee	\$35.00
Notary Fee	\$5.00
Onsite Meter Test Deposit ²	\$50.00
Operator Fees	\$38.61 per hour
Rental Equipment	Actual cost plus 15% administration fee
Replace Broken Seal and Tag	\$25.00
Solicitor/Engineer	Actual cost + 15% administration fee
Water/Sewer Final	\$55.00
Water Shut Off & Reinstatement	\$100.00 – No service reinstatements after 3PM

Footnotes

¹Not to exceed two occurrences per deposit

²This fee is refundable provided the meter test defective

5. EQUIPMENT FEES

60LB. Jack Hammer	\$4.00 per hour
90LB. Jack Hammer	\$5.00 per hour
Air Compressor	\$20.00 per hour
Backhoe	\$65.00 per hour
Generator	\$15.00 per hour
Hydrant Metering Equipment/Check Valve – By managerial authorization only	<ul style="list-style-type: none">• Garden Hose \$100 per day fee + \$70.00 per hour (minimum 2 hours per day)• 2 ½” Nozzle \$500 per day fee + \$25.00 per minute (minimum 60 minutes per day)• 4 ½” / 5” Nozzle \$1,000.00 per day fee + \$60.00 per minute (minimum 60 minutes per day)• Special circumstance meter charge (1000 gallons)<ul style="list-style-type: none">○ 5/8 x 3/4 “ meter \$100.00 per day fee + Deposit of \$100.00○ 0-1000 gallons usage \$10.00/ 1001-2000 gallon usage \$20.00/ 2001-3000 gallon usage \$30.00○ 2” meter off of the 2 ½ nozzle \$500.00 per day + Deposit of \$500.00/ 0-1000 gallons usage \$10.00/ 1001-2000 gallon usage \$20.00/ 2001-3000 gallon usage \$30.00○ No meter for larger quantities
Rammer Compactor	\$14.00 per hour
Vibratory Plate Compactor	\$9.00 per hour

6. RIGHT TO KNOW CHARGES

Copying Charges	\$0.25 per side per page for copies of documents requested
Certified Copies	\$1.00 per record, (not per page)
Postage	At current postal rates
Specialized Documents	Actual cost of reproduction

7. INDUSTRIAL PRETREATMENT PROGRAM (IPP)

Application fee to determine entry into IPP program (Reimbursement of costs of setting up and determining need for business to enter into monitoring portion of the program)	\$159.50
Permit application fees (after entered into program)	\$211.00 per year
Inspection Fee	\$52.00 per hour
Monitoring Fee	\$50.00 (plus equipment & laboratory fees as indicated below)
Review of accidental discharge procedures & construction fee	\$52.00
Surveillance procedure fee	\$34.00 per hour
Fees for consistent removal of pollutants by the Authority, otherwise subject to Federal pretreatment standards	case-by-case basis

NOW THEREFORE BE IT RESOLVED: That the aforementioned fees be, and are hereby adopted, effective the 12th day of February, 2015, as authorized during the February 12, 2015 public meeting, and shall remain in force and effect until amended by the Manheim Area Water & Sewer Authority.

BE IT FURTHER RESOLVED, that all prior Resolutions inconsistent herewith are hereby rescinded as of February 12, 2015.

IN WITNESS WHEREOF, this Resolution is adopted the 12th day of February, 2015.

MANHEIM AREA WATER & SEWER AUTHORITY

BY: _____
(Vice) Chairperson, Manheim Area Water & Sewer Authority

(seal)

ATTEST: _____
(Assistant) Secretary, Manheim Area Water & Sewer Authority

Manheim Area Water & Sewer Authority
Resolution 7-2015 Addendum: Hauled Waste Receiving Schedule

NOW THEREFORE BE IT RESOLVED: That MAWSA hereby establishes the following fees for services rendered based upon the existing billing structure for Hauled Waste Receiving at the MAWSA Wastewater Treatment Plant:

Accepted Waste Categories

Category	Description	TS Limit (%)	COD Limit (mg/L)	Base Fee (\$ per gallon)	TSS Surcharge (% of Base Fee)	COD Surcharge (% of Base Fee)	Delivery Location
1	Residential Septage	2	1,000	0.0350	(2)	(3)	T-6
2*	Municipal Sludge	2	1,000	0.0400	(2)	(3)	T-6
3	Industrial Sludge	2	1,000	0.0475	(2)	(3)	T-6
4	Landfill/Composting Leachate	2	1,000	0.0450	(2)	(3)	T-6
5	Non-municipal Wastewater Influent	2	1,000	0.0400	(2)	(3)	T-6
6	Non-municipal Wastewater Effluent	2	1,000	0.0350	(2)	(3)	T-6
7	Digester Cleanings	N/A	N/A	Manual	Manual	Manual	T-6
8	Holding Tank Waste	1	N/A	0.0250	(2)	(3)	T-6
9	Portable Toilet	2	N/A	0.0300	(2)	(3)	T-6
10	Other	N/A	N/A	Manual	Manual	Manual	T-6

- 1) Each waste stream will be determined on a case-by-case basis by MAWSA following review of analytical results provided by the waste hauler prior to acceptance.
- 2) TSS Surcharge is as follows:
 - Greater than 2% up to and including 4% - Additional 25% of Base Fee
 - Greater than 4% up to and including 5% - Additional 50% of Base Fee
 - Greater than 5% - case-by-case basis
- 3) COD Surcharge is as follows:
 - Greater than 1,000 mg/L up to and including 3,000 mg/L - Additional 10% of Base Fee
 - Greater than 3,000 mg/L up to and including 6,000 mg/L - Additional 25% of Base Fee
 - Greater than 6,000 mg/L up to and including 10,000 mg/L - Additional 40% of Base Fee
 - Greater than 10,000 mg/L - case-by-case basis

All charges will be invoiced to the hauler at the end of every billing cycle. Each unique load will be tested and categorized according to its TSS and COD as determined by the sample analysis taken at the facility. Delinquent Hauled Waste Invoices: A 5% penalty will be applied after 30-days of the invoice date.

*Note -Category (2) - Volume Pricing for Sludge @ \$0.03750 cents/gallon will apply to accounts that exceed 200,000 gallons per billing cycle.



18 East High Street, Manheim, PA 17545-1506
 Phone: 717-665-2737
 Fax: 888-602-5300
 Web: www.MAWSA.org

7-2015 Addendum: Meter Schedule

A. SM700 – 5/8" x 3/4" AMCO SM700 Interior SmartMeter (\$128.50) KP MTWE - 1 (\$114.50)	\$243.00 + 15% = \$279.45
B. SM700 – 5/8" x 3/4" AMCO SM700 PIT SmartMeter (\$128.50) KP MTWE - P (\$120.50)	\$249.00 + 15% = \$286.35
C. SM700 – 3/4" x 3/4" AMCO SM700 Interior SmartMeter (\$138.50) KP MTWE - 1 (\$114.50)	\$253.00 + 15% = \$290.95
D. SM700 – 3/4" x 3/4" AMCO SM700 PIT SmartMeter (\$138.50) KP MTWE - P (\$120.50)	\$259.00 + 15% = \$297.85
E. C700 1" – 1" Elco AMCO C700 Interior Meter (\$147.50) KP MTWE - 1 (\$114.50)	\$262.00 + 15% = \$301.30
F. C700 1" – 1" Elco AMCO C700 PIT Meter (\$147.50) KP MTWE - P (\$120.50)	\$268.00 + 15% = \$308.20
G. C700 1 1/2" – 1-1/2" Elco AMCO C700 Interior (\$330.00) KP MTWE - 1 (\$114.50)	\$444.50 + 15% = \$511.18
H. C700 1 1/2" – 1-1/2" Elco AMCO C700 PIT Meter (\$330.00) KP MTWE - 1 (\$120.50)	\$450.50 + 15% = \$518.08
I. C4000 2" – C3000 AMCO Interior Meter (\$1,382.50) KP MTWE – 2 (\$148.00)	\$1,530.50 + 15% = \$1,760.08
J. C4000 2" – C3000 AMCO PIT Meter (\$1,382.50) KP MTWE – 2PIT (\$174.00)	\$1,556.50 + 15% = \$1,789.98
K. C4000 3" – C3000 AMCO Interior Meter (\$1,828.50) KP MTWE – 2 (\$148.00)	\$1,976.50 + 15% = \$2,272.98
L. C4000 3" – C3000 AMCO PIT Meter (\$1,828.50) KP MTWE – 2PIT (\$174.00)	\$2,002.50 + 15% = \$2,302.88
M. C4000 4" – C3000 AMCO Interior Meter (\$2,012.50) KP MTWE – 2 (\$148.00)	\$2,160.50 + 15% = \$2,484.58
N. C4000 4" – C3000 AMCO PIT Meter (\$2,012.50) KP MTWE – 2PIT (\$174.00)	\$2,186.50 + 15% = \$2,514.48
O. C4000 6" – C3000 AMCO Interior Meter (\$4,210.00) KP MTWE – 2 (\$148.00)	\$4,358.00 + 15% = \$5,011.70
P. C4000 6" – C3000 AMCO PIT Meter (\$4,210.00) KP MTWE – 2PIT (\$174.00)	\$4,384.00 + 15% = \$5,041.60



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BILLING STATEMENT & NEWSLETTER ADVERTISEMENT POLICY

The Manheim Area Water & Sewer Authority would like to provide an opportunity to local businesses and non-profit organizations to advertise their products, services, and events in the Authority's billing statement/newsletter.

Advertisements to be published in the Authority's monthly billing statement/newsletter must adhere to these policies. The Authority reserves the right to reject any advertisement that it deems unfit for publication based solely on the discretion of the Authority.

Additionally, the following subjects are ***NOT PERMITTED*** in an advertisement:

1. Businesses advertising products, services or events located outside of Lancaster County, Pennsylvania,
2. Pornographic, obscene, violent, offensive or otherwise lewd material,
3. Political ads or ads endorsing political candidates or organizations for any level of government,
4. Language discriminating against any race, color, ethnicity, gender, sexual orientation, religion, age group, disability or other protected characteristic.
5. Defamatory, libelous or fraudulent advertisements

By accepting any material, art or copy for advertising under this policy, the Authority does not endorse the product, service or event or agree with the message conveyed by such advertisement. Advertisers are solely responsible for the content of their material, and must acknowledge and agree in writing to the terms of this policy. The Authority reserves the right to refuse any advertisement or to cancel any running or planned advertisement for legitimate reasons other than those set forth in this policy.

Customers should provide a horizontal advertisement no larger than 365 pixels by 90 pixels in size. The advertisement should be photocopy/print ready with no changes in size or type to be made by Authority staff, in a .jpg, or .png format. The price is \$75 per advertisement. (1 run per application.) Cancellations are non-refundable.

Advertisements are due the 1st of the month, and are published on a first-come first-serve basis as space allotment allows. Publication dates are subject to change. Ads must be current for the publication period they are being issued. Statement dates are from the 20th to the 20th of each month. (For example, advertisements submitted by June 1 will be printed on the May 20 to June 20 billing statement, which will be received by customers on or about July 1. Customers may pre-purchase specific months on a case-by-case basis as determined by Authority Staff. There will be limitations on multiple runs based upon space availability.

No advertising shall result in any direct pecuniary benefit to any Authority employee or Board member, member of their immediate family, or businesses with which they are associated, in violation of the Public Official and Employee Ethics Act.



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BILLING STATEMENT & NEWSLETTER ADVERTISEMENT APPLICATION

Organization:	Date:
Contact Name:	
Address:	
City, State, Zip:	
Phone:	Cell:
Email:	
*Requested Advertisement Run Date: (MM/DD/YYYY)	
Signature:	
OFFICE USE	
Amount Paid:	Payment Type:
*Run Date: (MM/DD/YYYY)	
Initials & Date:	

Submission of this form constitutes acceptance of Manheim Area Water & Sewer Authority's Newsletter Advertisement Policy, which are incorporated herein. When signed, this is a legally binding contract with cancellation at the discretion of the Authority.

* **RUN DATE:** Statements dates are from the 20th to the 20th of each month. For example, advertisements submitted by June 1 will be printed on the May 20 to June 20 billing statement, which will be received by customers on or about July 1. Run dates are subject to change.