

TITLE: Wastewater/Water Operator
DEPARTMENT: Wastewater/Water

GENERAL SUMMARY: Under the direction and guidance of the Operations Manager and Certified Operators, assist in the operation of the wastewater and water treatment plants.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Perform daily and routine tasks in the operation of wastewater and water systems. Communicate with Operations Manager/Certified Operators regarding significant developments and concerns; Notifying appropriate personnel of system malfunctions or observational issues requiring corrective action.
2. Provide daily guidance and on-going training with necessary staff.
3. Collaborate with outside consultants and professional services.
4. Assist in maintaining regulatory compliance and preparing monthly DEP eMDR reports; review compliance issues with the Operations Manager.
5. Assist with projects at the treatment facilities or within the collection and distribution systems.
6. On-call rotation
7. Manage facility equipment service scheduling and maintenance. Perform routine duties such as pumping out/hosing pits and tanks, cleaning equipment and assist in organizing preventative maintenance tasks.
8. Remit departmental budgetary needs and wants to Operations Manager

JOB SPECIFICATIONS

A combination of education, experience, and knowledge listed below may indicate the necessary possession of skills, knowledge, and abilities to fill this position; Maintain a valid PA driver's license.

Certifications

PA DEP Wastewater and Water Operator's licensure necessary for facility compliance.

Experience

- 2-years experience operating an activated sludge facility
- Hauled waste program management preferred

Knowledge

Candidate must have thorough knowledge of:

- Wastewater and water treatment processes
- Mechanical principles
- Computer and electronic device literacy
- Safety standards and procedures in treatment plant environment
- Department rules and procedures
- Laboratory testing methods and procedures and chemicals used in treatment process

Skills and Ability to:

- Cooperate with co-workers as a member of the MAWSA team
- Frequently lift up to 50 lbs.
- Interact and communicate effectively
- Interpret maps and specifications
- Keep confidential information private
- Manage time effectively
- Operate hand and power tools
- Operate light and medium equipment
- Problem-solve
- Stand and walk for long periods of time
- Demonstrate physical fitness, to include very frequent light to moderate weightlifting, standing, and walking for long periods of time, as well as bending and reaching
- Work independently, but remain flexible in accordance with the demands of scheduling and team needs

Working Conditions

- Work is frequently performed alone, either inside around noisy equipment or in the outdoors in a variety of weather conditions. Adherence to safety standards is required for work which is performed on and around a variety of potentially hazardous electrical or mechanical equipment, occasionally around hazardous substances.
- Work may include irregular schedules

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by a person assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required to perform the job.

REPORTS TO: Operations Manager

EMPLOYEE STATUS: Non-exempt

DATE: 10/2020